



Directive of the Dean of the FE TUL
No. 4/2022

Binding Structure of the Thesis Propositions for the State Doctoral Examination, of the Dissertation and of the Dissertation Summary				
Title	Name	Position	Date	Signature
Guarantor:	Ing. Mgr. Marek Skála, Ph.D.	Dean	29. 8. 2025	
Approved by:	prof. Ing. Miroslav Žižka, Ph.D.	Chair of BB	20. 10. 2025	
	doc. Ing. Klára Antlová, Ph.D.	Chair of BB	18. 11. 2025	
Legal review:	Mgr. Jan Petržela	Lawyer	16. 12. 2025	
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For information purposes only. The Czech version of the Dean's Directive is legally binding.

Article 1
General Provisions

- (1) This directive specifies the binding structure of the Thesis Propositions for the State Doctoral Examination, the binding structure of the Dissertation and the binding structure of the Dissertation Thesis Summary in accordance with [§ 47 Par. \(4\) of the Act no. 111/1998 Coll.](#) on Higher Education and on Amendments and Supplements to Other Acts (hereinafter referred to as "the Act") and Article 23 Par. (5) of the [Study and Examination Regulations](#) of the Technical University in Liberec.

Article 2
Binding Structure of the Thesis Propositions for the State Doctoral Examination

- (1) The Thesis Propositions for the State Doctoral Examination consist of:
 - a) Introduction.
 - b) Summary and evaluation of scientific findings in the topic area.
 - c) Definition of the dissertation objectives based on the current situation analysis.
 - d) Overview of own achievements in the topic area.
 - e) Outline of further development of the dissertation (e.g. choice of research methods, proposal for research implementation, etc.).
 - f) Conclusion.
 - g) List of references.
 - h) List of own publications related to the final thesis topic.
 - i) Structured professional Curriculum Vitæ (no personal data).
- (2) The title page shall include the faculty logo, the title and the type of the thesis, the study programme, the specialization (if the study programme is divided into specializations), the name and surname of the author (including academic titles), the name and surname of the supervisor (including academic titles), place and date of submission. Recommended length of the Thesis Propositions for the State Doctoral Examination is a maximum of 50 standard pages.



Article 3

Binding Structure of the Dissertation

- (1) The binding structure of the Dissertation and of the Dissertation Summary follows the [Rector's Directive No. 5/2018](#) on the unified form and publication of Bachelor's, Master's, Dissertation, Rigorosum, and Habilitation theses, the TUL [Study and Examination Regulations](#) and the recommendations of international standards ISO 7144 Documentation – Presentation of theses and similar documents and ISO 690 Information and documentation – Guidelines for bibliographic references and citations to information resources.
- (2) A Dissertation is a document that presents the Ph.D. student's research and its outcomes, demonstrates the student's ability to conduct independent creative research, and is submitted by the student in support of obtaining a doctoral degree. The Dissertation contains published results of the student's research work or results accepted for publication, particularly in scientific journals.
- (3) The Dissertation is divided into: introductory part, the main text, appendices and the final section.
- (4) **The introductory part** of the Dissertation includes:
 - a) Front cover and the inside front cover. The front cover is written in the corresponding language and is in accordance with the [Rector's Directive No. 5/2018](#). A front cover template is also available at the TUL [intranet](#).
 - b) Title page generated from the IS STAG in the corresponding language; the thesis assignment is not included.
 - c) Declaration of the author on intellectual property or copyright in the language of the Dissertation. The declaration is generated from IS STAG along with the title page.
 - d) Title and abstract (in both Czech and English) with a maximum length of one page, processed according to ISO 214 (Documentation — Abstracts for publications and documentation). The abstract provides a brief overview of the Dissertation in terms of its content, its purpose and its scientific findings.
 - e) Key words in both Czech and English.
 - f) Table of Contents.
 - g) List of used symbols and abbreviations (in an alphabetical order).
 - h) List of Tables and List of Figures (along with the page number on which they appear).
- (5) **The main text** section of the Dissertation includes:
 - a) Preface of the Dissertation.
 - b) Objectives of the Dissertation.
 - c) Overview of the current state of knowledge in the field of the Dissertation topic (bibliographic research), including the bibliographic references.
 - d) Methodology and the description of the author's solution and the research results.
 - e) Original authorial results and their application primarily in publicly reviewed scientific publications and projects.
 - f) Assessment of the findings with an emphasis on significant benefits to the science or practice.
 - g) Recommendation for further research in the given topic.



- h) Conclusion of the Dissertation.
- i) List of References processed in accordance with ISO 690 (Information and documentation — Guidelines for bibliographic references and citations to information resources). All documents cited in the main text of the Dissertation must be listed in a section titled "References". Only the bibliography that is actually cited in the text should be included here. All bibliographic references are listed alphabetically by authors and year of publication (Harvard style) and "(Author Year)" form of references is applied in the entire text of the Dissertation – examples are provided in the [Citation Methodology](#).
- j) Bibliography contains documents not directly cited in the main text of the Dissertation, but provided as supplementary information. All documents must be listed in accordance with ISO 690 – examples are provided in the [Citation Methodology](#).

(6) **The appendices** of the Dissertation contain additional information supplementing the main text, such as explanation of the research methods and techniques summarized in the text, visual documentation, user manuals, and instructions for use, etc.

- a) If the appendices are extensive, they may be bound as a separate part of the Dissertation.
- b) Each appendix is labeled as "Appendix" and indicated in capital letters of the alphabet ("Appendix A", "Appendix B", etc.).
- c) Each appendix shall begin with a new page.
- d) The list of appendices is included in the page numbering and the page number of the list is displayed.
- e) The appendices are not included in the page extent of the Dissertation; however the page number is displayed.

(7) **The final section** of the Dissertation includes:

- a) Index (optional).
- b) Acknowledgement (optional).
- c) Errata (if necessary).
- d) Inside back cover and back cover.
- e) Supplements (electronic version of the Dissertation).

The recommended length of the main text of the Dissertation is 120 to 150 standard pages (excluding appendices). The dissertation is printed double-sided. Title pages, appendices, and the List of References are not included in the page count.

Article 4 **Binding Structure of the Dissertation Summary**

(1) The binding structure of the Dissertation Summary shall be in accordance with the structure of the Dissertation and must include:

- a) Introductory part processed in accordance with the binding structure of the Dissertation (i.e. front cover, title page, declaration, abstract in both Czech and English, table of contents, list of symbols and abbreviations used within the Dissertation Summary. Templates for the front cover, title page and the second page of the Dissertation Summary are provided in Appendix A Appendices A, B and C of this directive.
- b) Preface to the main text section.
- c) Overview of the current state of knowledge in the field, including references to the sources used.
- d) Definition of the Dissertation objectives.



- e) Description of the methodology.
- f) Main results of the Dissertation with the emphasis on the original research and application of the findings, particularly in peer-reviewed (publicly opposed) publications and projects.
- g) Conclusion.
- h) List of references used in the Dissertation Summary.
- i) List of publications of the Ph.D. student, including the author's share.
- j) List of citations (responses) on Ph.D. student's publications.
- k) Structured professional Curriculum Vitæ (no personal data).

(2) Recommended length of Dissertation Summary is of 20 up to 24 standard pages.

(3) The total number of pages in the Dissertation Summary must be a multiple of four to allow for booklet printing. The Dissertation Summary is submitted in the form of an A5 brochure to the Dean's Office of the FE TUL as an A5 booklet, using saddle-stitch binding. The cover must be printed on green cardstock.

Article 5 **Temporary and Final Provisions**

- (1) This revision supersedes revision no. 01 of the directive no. 4/2022 "Binding Structure of the Propositions for State Doctoral Examination, of the Dissertation Thesis, and of the Dissertation Thesis Presentation" in force and in effect as of the October 20, 2023.
- (2) Approved by the Branch Board of the doctoral study programme Business Administration and Management, and by the partial (faculty) Branch Board of the doctoral study programme Systems Engineering and Informatics on the November 18, 2025.
- (3) This revision of the directive shall come into force and effect on the January 8, 2026.



Appendix A

Sample of the Front Cover of the Dissertation Summary

TECHNICAL UNIVERSITY OF LIBEREC

Faculty of Economics

TITLE OF THE DISSERTATION

DISSERTATION SUMMARY



Appendix B
Sample of the Title Page of the Dissertation Summary

FACULTY OF ECONOMICS TUL



TITLE OF THE DISSERTATION

dissertation thesis summary

*Study Programme:** 6208V097 – Business Economics and Management
*Specialisation: **
Author: name and surname, incl. degrees
Supervisor: name and surname, incl. degrees



- * Student selects the relevant study programme and and, if applicable, specialisation:
 - *Study programme:* P0413D050020 – Business Administration and Management
The Branch / Specialisation line is deleted.
 - *Study programme:* P0688D140006 – System Engineering and Informatics
Specialisation: Managerial Informatics



Appendix C
Sample of the Second Page of the Dissertation Summary

The Dissertation was prepared in the full-time / part-time* form of doctoral studies at the Department of of the Faculty of Economics of the Technical University of Liberec.

Ph.D. Student: name and surname, incl. degrees
Faculty of Economics, Technical University of Liberec
Department
Voroněžská 1329/13
461 17 Liberec 1

Supervisor: name and surname, incl. degrees
Faculty of Economics, Technical University of Liberec
Department
Voroněžská 1329/13
461 17 Liberec 1

The Dissertation Summary was sent on:

The State Final Examination is held on DD/MM/YYYY before the committee at the Faculty of Economics, Technical University of Liberec, Voroněžská 13, Liberec 1, Dean's Office conference room.

The Dissertation is available for public at the Department of at the Faculty of Economics, Technical University of Liberec.

prof. Ing. Miroslav Žižka, Ph.D.*
Chair of the Branch Board
DSP Business Administration and Management

doc. Ing. Klára Antlová, Ph.D.*
Chair of Branch Board
DSP System Engineering and Informatics