



**Order of the Dean of the FE TUL
No. 3/2025**

Title	Organization of State Doctoral Examinations and State Final Examinations (Dissertation Thesis Defences) for Academic Year 2025/2026			
	Name	Position	Date	Signature
Guarantor:	doc. PhDr. Ing. Pavla Bednářová, Ph.D.	Vice-Dean	21. 5. 2025	
Approved by:	Ing. Mgr. Marek Skála, Ph.D.	Dean	21. 5. 2025	
Review:	01	Effective from:	21. 5. 2025	
File character:	A I 2 2	Shredding char.:	A 5	

For information purposes only. The Czech version of the Dean's Directive is legally binding.

- (1) State Doctoral Examinations and State Final Examinations consisting of the Dissertation Thesis Defences are held before the members of the examination boards for the study programmes Business Administration and Management and Systems Engineering and Informatics on **November 27, 2025** and **November 28, 2025**. Students of doctoral study programmes who apply to take the State Doctoral Examination or to defend their Dissertation submit their applications by **August 29, 2025** to the Dean's Office of the Faculty of Economics of TUL to Mrs Tereza Marková (tereza.markova@tul.cz).
- (2) Along with an [application for the State Doctoral Examination](#), the student shall submit:
- the Proposition of the Dissertation Thesis in electronic form and **five printed copies** processed according to the [Dean's Directive No. 4/2022](#), including a structured professional Curriculum Vitæ (no personal data, i.e. without date and place of birth, private address, private telephone number, private e-mail and photograph of the student);
 - a statement of the Supervisor recommending or not recommending the State Doctoral Examination and the proposal of the reviewer of the Proposition of the Dissertation Thesis, who tentatively agrees to oppose the Thesis. The reviewer is proposed by the Supervisor and approved by the Branch Board;
 - Record of the Course of Colloquium held at the department – see article 8 par. (6);
 - a printed and signed Course of Studies form (the form for printing the Course of Studies can be found in IS STAG under My Study → Course of Study).

For the actual State Doctoral Examination, the applicant prepares a **presentation** in pdf containing an overview of the research carried out in the area of the Dissertation topic, the objectives of the Dissertation, an overview of findings and achieved results, as well as an outline of the continuation of the Dissertation Thesis.

- (3) Along with an [application for the State Final Examination](#), the student shall submit:
- the Dissertation in electronic form and **three printed copies** of the Dissertation in the final version processed according to both [the Rector's Directive No. 5/2018](#) and the [Dean's Directive 4/2022](#);
 - an electronic version of the Abstract of the Dissertation (to be published on the website of the faculty) and **ten printed copies** of the Abstract of the Dissertation processed according to the [Dean's Directive No. 4/2022](#);
 - Record of the Course of Preliminary Defence and its proceedings at the relevant training department (see Article 10);
 - a structured professional Curriculum Vitæ (no personal data, i.e. without date and place of birth, private address, private telephone number, private e-mail and photograph of the student), including a foreign professional internship overview;



- e) a list of publications indicating the student's contributions and references (citations) to publications, which shows that the minimum criteria according [to the Dean's Directive No. 8/2014](#) have been met;
 - f) statement of the Supervisor recommending or not recommending the doctoral student for the State Final Examination and the Supervisor's proposal of potential reviewers of the Dissertation (details are regulated by Article 25 of the [Study and Examination Regulations](#) of the TUL);
 - g) a printed and signed Course of Studies form (the form for printing the Course of Studies can be found in IS STAG under My Study → Course of Study).
- (4) The Supervisor's report containing an evaluation of the doctoral student's cooperation with the Supervisor, the Supervisor's opinion on the professional level of the Dissertation, the doctoral student's publication activity and an assessment of the result of the plagiarism check in IS STAG is submitted to the application for the State Final Examination usually within one month of the submission of the application.
- (5) The next date of the State Doctoral Examinations and State Final Examinations is planned for May 2026. The exact date will be set by the Order of the Dean.
- (6) Person in charge is the Vice-Dean for Science and Research.
- (7) This review no. 01 revokes review no. 00 of the Order of the Dean No. 3/2025 of May 15, 2025.
- (8) This Order of the Dean is effective and in force on May 21, 2025.